

**Affiliate Services Department National Urban League**

**80 Pine Street, 9th Floor | New York, NY 10005**

**Phone: 212 – 558 - 5300**

**NUL AFFILIATE PRESIDENT and CEO**

**APPLICANT PACKAGE**

|  |  |
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| NUL Logo -1 | **URBAN LEAGUE AFFILIATE PRESIDENT/CEO** **EMPLOYMENT APPLICATION** |

|  |  |
| --- | --- |
| Name | Social Security Number |
| Address | Telephone Number |
| City/State/Zip | Fax |
| Previous U.S. Military Service Branch | E-mail |
| Date Entered: \_\_\_\_\_\_\_ Date Discharged: \_\_\_\_\_\_\_ Entry Rank: \_\_\_\_\_\_\_ Highest Rank Attained: \_\_\_\_\_\_\_\_\_ | U.S. Citizen: \_\_\_\_Yes \_\_\_No  Permanent Resident Visa \_\_\_\_\_\_\_\_  Eligible to Work in U.S. \_\_\_Yes \_\_\_No |

Is any additional information relative to change of name, use of an assumed name necessary to enable a check of education or work history?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| EDUCATION | | | | | | | |
| Name and Location of Institution | Attended | | Graduated | | | Degree | Major |
| From | To | Yes | No | |
| High School |  |  |  |  | |  |  |
| College |  |  |  |  | |  |  |
| College |  |  |  |  | |  |  |
| Graduate School |  |  |  |  | |  |  |
| Other |  |  |  |  | |  |  |
| List Major areas of Competence | | | | | | | |
|  | | | | | | | |
| **EMPLOYMENT HISTORY** List employment beginning with present or most recent | | | | | | | |
| Employer | | | | | From To | | |
| Address | | | | | First Position | | |
| City/State/Zip | | | | | Final Position | | |
| Telephone No. | | | | | Starting Salary: $ Per | | |
| Supervisor’s Name and Title | | | | | Final Salary: $ Per | | |
| Duties | | | | | | | |
| Reason for Leaving | | | | | | | |
|  | | | | | | | |

**THE URBAN LEAGUE AFFILIATE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

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| **EMPLOYMENT HISTORY (continued)** | |
| Employer | From To |
| Address | First Position |
| City/State/Zip | Final Position |
| Telephone No. | Starting Salary: $ Per |
| Supervisor’s Name and Title | Final Salary: $ Per |
| Duties | |
| Reason for Leaving | |
| Employer | From To |
| Address | First Position |
| City/State/Zip | Final Position |
| Telephone No. | Starting Salary: $ Per |
| Supervisor’s Name and Title | Final Salary: $ Per |
| Duties | |
| Reason for Leaving | |
| **REFERENCES (Please do not include relatives)** | |
| Name | Title |
| Address | Organization |
| City/State/Zip | |
| Name | Title |
| Address | Organization |
| City/State/Zip | |
| Name | Title |
| Address | Organization |
| City/State/Zip | |
| Referred by: | |
| What is the minimum salary you will accept? When will you be available to start work? | |
| Will you accept a position anywhere in the United States? If not, please state geographical preference: | |
| Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

##### **CERTIFICATION –APPLICATION REQUIRES CURRENT DATE AND ORIGINAL SIGNATURE**

I hereby certify that all information contained in this application and attachments are true and complete, and I agree and understand that any falsification, regardless of time of discovery, may cause forfeiture on my part of any employment. I understand that all information on this application is subject to verification and I consent to criminal history background checks, if necessary. I also consent to references and former employers and educational institutions listed being contacted regarding this application. I further authorize use of information received in making an employment decision on my behalf.

Signature Date

***the urban league reserves the right to maintain any materials submitted with this application for a period of one year***

***This application is for employment opportunity with an Urban League Affiliate and not for employment with the National Urban League***